

**Runstad Department of Real Estate  
Faculty Meeting February 5, 2020  
12:00 PM – 1:00 PM Meeting Minutes**

Attendees: Arthur Acolin, Pike Oliver, Rebecca Walter, Gregg Colburn, Pat McCabe, Suzanne Cartwright, Melissa Best

1. Motion was made by Rebecca Walter to approve the 1/15/20 minutes, vote unanimously approved
2. Graduate program (Pike Oliver)
  - Pike Oliver asked faculty for feedback on Sofia Dermi's proposed advanced MSRE and general MSRE curriculum
  - Faculty expressed they have no further comments at this time
3. Undergraduate programs (Arthur Acolin & Rebecca Walter)
  - Major Updates
    - Arthur and Rebecca have completed their meetings with other programs whose courses could be electives in the major
    - The department has been approved to move forward with the 1503
    - Summary has been distributed to faculty, feedback is requested by 2/10
    - Part of the 1503 includes the department's ability to show that there is the capacity to provide student support and have an adviser in place by the time the major launches
    - Melissa will forward work study description to faculty
  - Minor Updates
    - Currently have 32 students in the minor, 12 will graduate this year
    - Lawn signs to promote the minor are being created
    - Minor Info Session – Monday, February 10<sup>th</sup>
4. Rome Study Abroad Program Update (Rebecca Walter)
  - Application is due February 15
  - Faculty discussed cutting salary for faculty so the program could still run under 15 students
5. Nonmatriculate Status (Pike Oliver)
  - Faculty discussed continuing to allow students to take courses as nonmatriculated status, up to the discretion of the instructor teaching the course
  - Faculty decided to keep policy informal for now
6. MSRE Class of 2020 Feedback Session – March 10<sup>th</sup>
  - Session conflicts with NAIOP Challenge presentation, Melissa will reschedule